

**UNITED STATES DEPARTMENT OF AGRICULTURE  
MARKETING AND REGULATORY PROGRAMS (MRP)  
CAREER INTERN PROGRAM ANNOUNCEMENT**

**POSITION TITLE:** Management Analyst

**SALARY:** GS-0343-09 (\$46,041.00 - \$59,852.00)

**LOCATION:** Marketing and Regulatory Programs  
Animal and Plant Health Inspection Service  
International Services  
Management Policy and Services  
Riverdale, MD or Washington, DC

**More than one position may be filled.**

**Relocation expenses will not be authorized.**

**MAJOR DUTIES:** The Career Intern Program (CIP) is designed to attract and recruit College Graduates and experience Professionals interested in a career with the Federal Government. Individuals are appointed to a 2-year paid interns program which provides training and development and full-time on the job work experience. Upon successful completion of the interns, you may be eligible for permanent placement within the agency without further competition.

The incumbent serves as a management analyst responsible for conducting studies and evaluations, making recommendations, and resolving issues and problems critical to International Services worldwide program management and operations. The incumbent is responsible for planning, directing and coordinating branch activities, formulating recommendations on the budgetary aspects of assigned activities and their integration with other activities of International Services toward the accomplishment of budgetary program. Conducts audits of field offices to assure that Governmental policies are being adhered to in areas such as IT management, procurement procedures, health and safety requirements, and cash management. Develops information from studies and analyses and drafts policy recommendations for International Services administration and management for action or decisions on matters relating to administrative, budget, personnel and program operations. International travel is required for this position.

**GENERAL ELIGIBILITY:** You must be a U.S. citizen in addition to the qualifications listed below:

**QUALIFICATIONS:** **For GS-9** You must have one year of specialized experience equivalent in level of difficulty and responsibility to the next lower level in the Federal service. This experience is typically in or related to the work of the position being filled such as data gathering methods and problem analysis, experience or training in conducting research on various subjects.

OR

Master's or equivalent graduate degree or 2 full years of progressively higher level graduate education leading to such a degree or LL.B. or J.D., if related.

OR

Equivalent combinations of education and experience may be used to meet the total qualification.

**HOW TO APPLY:**

Submit USDA Career Intern Program application (available on-line at: <http://www.usda.gov/da/employ/CareerInternApplication.htm>)

With a copy of your resume, most recent transcript and proof of veteran's preference if applicable to:

USDA, MRP, Human Resources Operations  
Attn: Lynna Bell  
4700 River Road, Unit 22  
Riverdale, MD 20737  
Fax: (301) 734-4984

**APPLICATION OPENING:**  
**APPLICATION DEADLINE:**

**November 15, 2007**  
**November 29, 2007**

**QUESTIONS CONTACT:**

[Lynna.C.Bell@aphis.usda.gov](mailto:Lynna.C.Bell@aphis.usda.gov)  
301-734-8525

*Candidates will be considered without discrimination for any non-merit reasons such as race, religion, sex, national origin, marital status, politics, disability, age, or membership or non-membership in an employee organization.*

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